

# Windy Art Small Group Contract

Project: \_\_\_\_\_

Date: \_\_\_\_\_

## SECTION 1: Contact Info

Name	Best way to contact?	Phone#	I have received contact information from all of my group members (sign below)

## SECTION 2: Strengths /Interests

Name	Strengths/interests (stuff you like doing)

## SECTION 3:

### Conflict Resolution

Select and initial below one of the following two options:

Better for groups with an even number of students:

If when making a group decision a conflict arises we will remain respectful of each others' opinions. We will respectfully allow each individual take turns stating their opinions, and defending their ideas. We will then evaluate each option as a team to create a list of pros and cons of each. Based on this list we will make a decision. Failure to remain respectful can result in loss of collaboration points for the benchmark. Failure to compromise can result in the loss of collaboration points for that benchmark.

All Team Members Initials \_\_\_\_\_

Better for groups with an odd number of students:

We will respectfully allow each individual take turns stating their opinions, and defending their ideas. If we still cannot agree, we will use our Senior Academy Thumbs Up vs. Thumbs Down decision making protocol. Failure to remain respectful can result in loss of collaboration points for the benchmark. Failure to compromise can result in the loss of collaboration points for that benchmark.

All Team Members Initials \_\_\_\_\_

## SECTION 4:

### Group Goals

Your goal should be related to the quality of your work. Write your goal here:

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All Team Members Initials \_\_\_\_\_

## SECTION 5:

### Roles and Responsibilities

Every student is responsible for collaborative deadlines. In a collaborative environment, each individual will have lead role. Whenever an individual is not working on their lead role, they should be supporting leaders of other roles.

Teams of four will have the following four roles (teams of three will only have the first three roles):

- 1) \_\_\_\_\_ Materials expert: this person is the expert at the materials and uses their understanding of the function of the material/product to decide on the product/material. This person is also in charge of giving the exact dimensions of the products to the CAD Expert.
- 2) \_\_\_\_\_ CAD Expert: this person is creating the geometrically correct CAD file in Sketchup.
- 3) \_\_\_\_\_ Assembly Expert: This person researches ways that all of the parts will be assembled and is in charge of finding all of the products for assembly. This person is also in charge of giving the exact dimensions of the products to the CAD Expert.
- 4) \_\_\_\_\_ Procurement Manager: This person is in charge of finding the most affordable parts given the products from the Assembly expert and the Materials Expert. This person's role also includes communicating with other groups about interfacing with the different parts and creates a plan that combines all of the parts of the sculpture.

\*\* The whole team is in charge of making sure that the design meets the requirements of the driving question.

All Team Members Initials \_\_\_\_\_

### Group rules

- 1) **Manage time wisely.**
- 2) **Maintain a high standard for quality of work.**
- 3) **Hold eachother accountable.**
- 4)
- 5)

### SECTION 6: Group Member Dismissal (example contract for actual class projects)

1. First written warning: If one or more members of the group or Ms. White agree that one individual isn't "pulling their weight" they must email Ms. White to begin the process of coaching/removing that person from their group. This warning will include a conference with all group members, and Ms. White and a required written plan for improvement by the deficient student.

All Team Members Initials \_\_\_\_\_

2. Dismissal from group: If one or more members of the group or Ms. White agree that one individual still isn't "pulling their weight" and has not modified their Agency according to their written plan for improvement, they must again email Ms. White to finalize the process of removing that person from their group. Upon dismissal group member is entitled to group products leading up to dismissal date, but all future assignments will be completed as an individual. Individuals dismissed from the group may not form or join another group. Individual who has been removed from the group is in charge of completing the entire project on their own and is not eligible to earn any collaboration points for the remainder of the project.

All Team Members Initials \_\_\_\_\_

### SECTION 6: Group signatures

Names	Signatures	Date of Signing
1.		<b>Date:</b>
2.		<b>Date:</b>
3.		<b>Date:</b>
4.		<b>Date:</b>

