

# Documentary Reference Sheet

## **Plan**

- Decide on your topic and your main question. Be sure to keep this topic and question in mind throughout the process.
- Prepare your interview guide.
- Decide on visual images you want to collect.

## **Collect Data**

- Setup and record interviews.
- Collect visual images. Be sure to use a variety of angles.

## **Draft**

- Review data to create a story board.
- At this point consider music, sound bites, and visual images. Consider how the elements affect emotion.
- Remember to define important vocabulary, explain your purpose, and pose your question in the introduction. You should revisit these at the end of the documentary.

## **Edit**

- Use the storyboard created in the drafting stage to begin putting the documentary together.
- Continue to assess the documentary for its focus on the author's purpose as well as its tendency to address the emotions of the audience.

## **Proofread**

- Watch over the documentary looking for inaccuracies, mess-ups, etc.
- Include bibliographic information.